



**THE WINCHESTER AND PORTSMOUTH DIOCESAN
GUILD OF CHURCH BELL RINGERS**

Founded 26 June 1879 as the Winchester Diocesan Guild

Presidents:

THE RIGHT REVD THE BISHOP OF WINCHESTER
THE RIGHT REVD THE BISHOP OF PORTSMOUTH



BELL RESTORATION FUND

Registered as a Charity (264606)

Application for a Grant

The Trustees of the BRF are responsible for the safe management of the Fund and to try to ensure that the Fund is used wisely on qualifying projects. The Trustees therefore need as complete a picture of the proposed work as possible to consider it in detail so as to be able to make a recommendation to Guild members

When you have decided on a specific scheme, apply for a grant by sending a completed application form together with copies of reports and quotations from bellfounders / bellhangers / builders covering the work. Please give as much information as possible. In some cases, further information may be required and the Trustees are often helped by an inspection by the Belfry Stewardship Committee. Applications for Grants should be sent to the Guild secretary and must be made a minimum of two months prior to the AGM or the March and November Executive Meetings. Please give more notice if possible

Applications are normally considered at the AGM, usually on the first Saturday in July, but may also be approved by the Executive Committee when projects are likely to proceed before the next AGM. Note however that substantial projects will not be put to the Executive but will be deferred to the Guild Annual General Meeting

Allocation of Grants

Each application is discussed by the Trustees and a preliminary Grant allocated. The Trustees :

- a) encourage Districts to assist with small-scale maintenance work rather than applying for a Grant
- b) make Grants based on present day costs and will not allow for inflation for schemes likely to be delayed. A further request can be made at a future date
- c) are inclined not to make Grants covering large architect's fees which vary considerably from a nominal sum to a percentage on final cost
- d) will consider work to louvres, trap doors and the like
- e) will consider augmentations
- f) state that a grant lapses if completion is not achieved within three years of grant approval unless there are exceptional circumstances

The size of the Grant is based on the complexity of the project and the fundraising activities undertaken. The Trustees will look favourably on churches where the congregations may experience problems raising the funds required. Account will also be taken of the ability of the congregation to form a band in order that the bells may be rung on a regular basis

Once all the applications have been considered Trustees usually find that some recommendations have to be scaled down as the amount they would like to give far exceeds the funds available

The Trustees recommend their suggested Grants to the Guild in General Meeting and these will either be accepted, rejected or modified. After approval a Grant will only be paid on satisfactory completion of the project. The Trustees may call upon the Belfry Stewardship Committee to ascertain this

Any changes to a project must be notified to the Guild secretary immediately. If they are considered to significantly change the original project you will be invited to apply for a new grant. The Trustees only have the power to reduce a Grant not to increase it. If additional unforeseen costs arise a supplementary application can be made but it can only be approved at the next AGM

BRF application form
Church
Name, address & phone number of correspondent requesting grant
Is the church a listed building ?
Brief outline of the proposed work which is the subject of your request for a grant
Are there any old / historic bells or fittings involved which may need to be preserved ?
Does an active band exist ?
Have at least two estimates been obtained ? If not, why not ?
Has a quote been accepted ? Is the quote accepted the lowest, if not please give reasons for accepting the quote
Cost of proposed work
Does your quote / estimate make an allowance for local labour - if so, what would the total cost be without the allowance ?
Has funding been sought from any other sources eg. English Heritage ?
Have you applied for a faculty ? If so, has it been accepted - if not, when will the application be made ?
When do you anticipate the work will be completed ?
How much money has been raised so far ?